

State Center City Council
Regular Meeting Minutes
August 16, 2022

Mayor Pfantz opened the meeting at 6:30 p.m. Present were Mayor Pfantz, Councilors Darrow, Nichols, Grant and Quick. Absent: Shaffar, Atty O'Hare. Also present were L. Bearden, K. Yates, J. Thomas, J. Robinson, Z. Faught, C. Davis, Kohle Nieland, Brad Pfantz, Seth Lamb of ISG and Jamie Malloy of Studio Melee.

- No comment was made under public comment.
- Motion by Quick, 2nd by Grant that the consent agenda be approved including Res. 23-04 Monthly Transfers totaling \$28,882.97. Motion passes 4-0 roll call.
- There was discussion with J Malloy regarding how much completed design for the proposed Fire Station project would be necessary for public information meetings. The more design completed will further refine an estimate of probable cost. The project may be added to the ballot of the November 2023 election for public approval. Grant moved to adopt Res. 23-04 approving the fire state design contract with Studio Melee totaling \$106,930.00 with language providing for termination of the contract by either party should the project not move forward and approving Studio Melee to commence with the first step of design services for the schematic design with a cost of \$16,950.00. 2nd by Quick; Res. 23-04 passes 4-0 roll call.
- Motion by Nichols, 2nd by Darrow that Ordinance 374 establishing new sanitary sewer and sanitary sewer improvement rates be given its 2nd reading for passage. Motion passes 4-0 roll call.
- Motion by Darrow, 2nd by Grant that Ordinance 373 establishing new water improvement rates be given its 2nd reading for passage. Motion passes 4-0 roll call.
- Quick moved to adopt Res. 23-05 approving the Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$2,768,000 Water Revenue Bonds, Series 2022. Grant 2nd; Res. 23-05 is adopted 4-0 roll call.
- Nichols moved to adopt Res. 23-08 approving Pay Application #1 for the R/O Water Treatment Plant project with payment to WRH, contractor, in amount of \$71,250.00. Grant 2nd; Res. 23-05 is adopted 4-0 roll call.
- Darrow moved to adopt Res. 23-09 approving Contract Change Order #1 for the R/O Water Treatment Plant project adjusting the substantial completion and ready for final payment dates to 06/01/24 and 08/01/24 respectively. Grant 2nd, Res. 23-09 is adopted 4-0 roll call.
- Motion by Grant, 2nd by Darrow to approve J. Wagner's employment term while another employee is on leave. **Motion passes *4-0.**
- The mayor gave an update on a possible brush dump site. He has preliminary positive response from the Gutekunst Library Board and the Gutekunst Trust farm manager that a small parcel of land within the trust may work for a future brush dump site.
- Motion by Grant, 2nd by Nichols to designate Monday, October 31st, 2022, ****5-7 p.m.,** Trick or Treat in State Center. Motion passes 4-0.
- Robinson reported that the new boom truck is completed and will be delivered soon. He plans to use govdeals.com to sell the old truck.
- Motion by Darrow, 2nd by Nichols approving of the quote from Yoder Builders to steel liner panels in the shed by the electric plant with an initial payment of \$2,000.00 for materials and \$6,525.00 upon completion. He had requested quotes from 4 contractors, and this was the only one returned.
- Chief Thomas reviewed the state law changes for permitting of UTVs and ATVs. The city will no longer permit or charge a permit fee for these vehicles. The ordinance will be amended to make these changes, the ordinance for operating golf carts within the city limits will remain unchanged. One rule that will need to be observed by UTV/ATV operators is that the minimum age for operating these vehicles is 18.
- Chief Thomas discussed proposed upgrades to our security camera systems. Quick moved to adopt Res. 23-10 to approve these changes and the cost to come out of the PD budget. The agreement will be for 5 years with a cost of \$15,750.00 per year. Grant 2nd; Res. 23-10 is adopted 4-0 roll call.
- Grant moved to adopt Res. 23-11 approving the School Resource Officer Program between SCPD and WM School. Darrow 2nd; Res. 23-11 is adopted 4-0 roll call.

- Darrow moved to adopt Res.23-06 approving a 28E agreement for Central Iowa Law Enforcement Agencies for Traffic Enforcement. Nichols 2nd; Res. 23-06 is adopted 4-0 roll call.
- Darrow moved to adopt Res. 23-07 fixing a public hearing on proposal to enter into a GO Police Vehicle Acquisition Lease-Purchase agreement with principal amount not to exceed \$62,000.00 on 09/20/2022 at 6:30 p.m. at City Hall. Grant 2nd; Res. 23-07 is adopted 4-0 roll call.
- Motion by Grant, 2nd by Darrow that Ordinance 371 adding section 62.07 Engine/Compression Brakes Prohibited, a violation considered a simple misdemeanor with a fine of \$135.00 be given its 2nd reading for passage and waiving the 3rd reading. Motion passes 4-0 roll call. Motion by Quick, 2nd by Nichols that Ordinance 371 be adopted and in effect upon publication as provided by law. Ordinance 371 is adopted 4-0 roll call.
- Motion by Nichols, 2nd by Darrow that Ordinance 370, amending 50.06 to make a property owner or responsible party responsible for abatement of a nuisance notice, be given its 3rd reading for passage. Motion passes 4-0 roll call. Motion by Darrow, 2nd by Grant that Ordinance 370 be adopted and in effect upon publication as provided by law. Ordinance 370 is adopted 4-0 roll call.
- Motion by Nichols, 2nd by Grant to allow State Center's full and part-time officers to receive extra-duty pay for assisting law enforcement at home Iowa State Football games. This expense will be reimbursed to the City of State Center by Iowa State at a rate of \$60.00 per hour. Motion passes 4-0.
- There being no further business, motion by Grant, 2nd by Darrow to adjourn. Motion passes 4-0.

CLAIMS APPROVED 8.16.22

VENDER	DESCRIPTION	AMOUNT
AIRGAS	CYLINDER RENTAL	61.11
ALLIANT	GAS UTILITY	784.27
ARNOLD MOTOR SUPPLY	EQUIP/SUPPLY	238.69
ASTRA SECURITY	CAMERA SERVICE	567.00
AT&T MOBILITY	SCPD WIRELESS	125.81
BDH TECHNOLOGY	WEB HOSTING	30.00
LORI BEARDEN	UTILITY CORRECT	374.57
BROWN SUPPLY CO	WATER DISTRIBUTION	504.00
CID	JANITORIAL SUPPLIES	95.00
CENTRAL IOWA DUST CONTRL	CALCIUM CHLORIDE	2,544.00
CENTRAL IOWA FARM	MOWER MAINTENANCE	389.57
CENTRAL PRINT & COPY	BILLING ENVELOPES	814.51
CENTRAL STATE BANK	CHKS/WTR MTRS/SUPPLY	3,153.86
CENTRAL STATE BANK	VEH REPAIR/GEAR PUMP	1,127.50
CORE & MAIN	SAFETY EQUIP/PAINT	827.30
CROP RITE INC	5 GAL K-PLUS	350.00
DAN'S AUTO	OIL CHANGE	86.94
DAVID BEARY ENTERPRISES	UTILITY CORRECT	334.76
DITCH WITCH OF MN & IA	ELEC DISTRIB SUPPLY	429.70
DOOR AND FENCE STORE	BUY/INSTALL DOOR	10,422.00
FLETCHER-REINHARDT CO	ELEC DISTRIB SUPPLY	111.26
HACH COMPANY	TESTING	172.30
HAWKINS	CHEMICALS	1,380.35
HEIMAN FIRE EQUIPMENT	FIRE EQUIPMENT	705.12
HOME RENTAL	FUEL/MOWER REPAIR	284.25
HOMETOWN FOODS	SUPPLY	28.34
IN STITCHES	UNIFORM PATCHES	27.95
IDNR	ANNUAL NPDES FEE	210.00
IOWA ONE CALL	LOCATES	43.20
IRBY CO STUART	ELEC DISTRIB SUPPLY	1,120.00
IRON MOUNTAIN	SHREDDING	104.24
JETCO, INC	EQUIP MAINT	272.75
KEYSTONE LABORATORIES	TEST	176.75

BECKY KIELLY	JANITORIAL SERVICES	275.00
KIESLER POLICE SUPPLY	AMMUNITION	1,159.96
LEDFORD TREE & LAWN	TREES/GRIND STUMP	2,500.00
MARSHALLTOWN, CITY OF	TESTING	304.00
MARTIN MARIETTA	ROCK	252.59
MCFARLAND CLINIC PC	Z FAUGHT RECHECK	78.00
MENARDS-AMES	JANITORIAL SUPPLIES	30.24
MENARDS – M'TOWN	BLDG REP/LANDSCAPE	1,025.52
MI PEST MANAGEMENT	PEST CONTROL	370.00
MID IOWA ENTERPRISE	PUBLICATIONS	191.52
WALTON WINDOW	WINDOW CLEANING	55.00
NEW CENTURY FS INC	FUEL CHARGES	26,433.90
NEWMAN SIGNS	SIGNS & POSTS	1,149.50
PARTNER COMM	PHONE/INTERNET	1,062.09
REGION 6 PLANNING	R/O CDBG ADMIN	1,550.00
DEEAN A SCHOPPE CONST	HAULING	121.52
STAPLES CREDIT PLAN	COPY PAPER	49.26
STONE SANITATION	GARBAGE SERVICE	339.90
STORY CO. TREASURER	TRANSM PROP TAX	459.00
JON THOMAS	REIMBURSE POSTAGE	135.71
US CELLULAR	FIRE/EMS/CITY	388.96
WESCO	ELEC DISTRIB SUPPLY	3,942.01
WITMER PUBLIC SAFETY	LIGHTS	354.52
XEROX CORPORATION	COPIER CONTRACT	8.60
CITY SUB-TOTAL		70,133.90
PREMIER - OFFICE	OFFICE	101.27
TIMES REPUBLICAN	PERIODICAL	215.80
DICK FIRE EXTINGUISH	MAINT	408.60
XEROX - OFFICE	OFFICE	44.50
PROQUEST	DATABASE	1,526.45
READER SERVICE	BOOKS	65.36
MIDWEST TAPE	VIDEO	49.48
BAKER TAYLOR	BOOKS	465.53
MENARDS	GROUNDS	1,288.92
CASEY'S	PROGRAM	51.32
RAINBOW OF HEARTLAND	MAINT	85.00
AMAZON	PROGRAM	42.98
VISTA PRINT	PROGRAM	105.48
AMERICAN BUTTON	PROGRAM	81.75
QUILL	OFFICE	216.57
ICN	OFFICE	6.53
READER SERVICE	BOOKS	65.36
TRANSPARENT LANGUAGE	DATABASE	450.00
BLANK PARK ZOO	KAUFFMAN	450.00
MIDWEST TAPE	VIDEO	72.71
SPARK JOY CHARLOTTE	PROGRAM	84.00
XEROX	OFFICE	44.50
PREMIER	OFFICE	40.15
BDH	COMPUTER MAINT	71.25
SCHENDEL PEST	MAINT	38.15
BAKER TAYLOR	BOOKS	604.71
QUILL	OFFICE	142.55
HOBBY LOBBY	PROGRAM	37.91

CASEY'S	PROGRAM	49.95
AMAZON	PROGRAM	109.10
COUNTRY LANDSCAPES	GROUNDS	1,783.42
LIBRARY SUBTOTAL		8,799.30
MID-CYCLE CLAIMS PAID		
PAYROLL	07.22.22	32,368.96
PAYROLL	08.05.22	35,710.21
RPGI	PURCHASED POWER	133,364.00
T. KEIGAN	REISSUED REBATE	170.00
PRICE PRESERVATION	CONTRACT	1,454.00
PSN	MONTHLY FEE	74.95
IDR	SALES/USE TAX	6,432.13
IDR	WET	2,441.66
V&C INVESTMETNS	UTILITY OVERPAY	214.26
TRUVERSE MANAGE	UTILITY OVERPAY	448.57
ADVANTAGE ADMIN	MONTHLY FEE	47.25
CSB VISA	ELEC DEPT	125.10
MID-CYCLE SUBTOTAL	CYCLE SUBTOTAL	212,851.09
TOTAL APPROVED BY COUNCIL		291,784.29

APPROVED BY FUND

GENERAL FUND	35,765.95
ROAD USE	15,934.10
KAUFFMAN	
WATER UTILITY	11,754.39
R/O PRJ	1,550.00
SEWER UTILITY	8,982.00
ELECTRIC UTILITY	217,049.01
STORM WATER	748.84
TOTAL	291,784.29

JULY REVENUE BY FUND

GENERAL FUND	49,717.69
ROAD USE	14,789.34
LOST	16,051.52
TIF	200.96
E'EE BENEFYIY LEVY	537.76
EMERGENCY LEVY	59.50
DEBT LEVY	252.61
WATER UTILITY	40,543.01
WATER IMPRV	2,900.13
SEWER UTILITY	16,917.34
SEWER IMPRV	10,295.58
ELECTRIC UTILITY	206,416.72
STORM WATER UTILITY	5,345.26
TOTAL	364,027.42

Craig Pfantz, Mayor

Corrections from published minutes:

Attest:
Lori Bearden, City Clerk

*Wagner employment was approved 4-0 not 5-0, Shaffar was absent.
**Time period for Trick or Treat was omitted, it will be 5-7 p.m.